



Application to update or replace a valid SJIB ECS (Grade) Card

This application is for a replacement or an update to your current valid ECS card only.
Please include copies of qualifications to be added to your current ECS card.

If your ECS card has expired you will need to complete a Renewal Application form

Personal Details – *Mandatory

*National Insurance Number	<input type="text"/>	Reference or Registration Number (SJIB use only)	<input type="text"/>
*Title	<input type="text"/>	*Enclose a passport sized photograph with your application	
*Name	<input type="text"/>		
*Address	<input type="text"/>		
*Post Code	<input type="text"/>	Unite the Union Membership No	<input type="text"/>
*Email	<input type="text"/>		
*Date of Birth	<input type="text"/>		
Tel Number	<input type="text"/>	*Mobile	<input type="text"/>
Employer's Name and Address	<input type="text"/>		

*Please indicate whether you give permission for us to disclose information in line with our GDPR Privacy Notice. Yes No

To access the SJIB Privacy Statement, please visit http://www.sjib.org.uk/news/SJIB_Privacy_Statement

Fees – Update/Replacement £24.00

All cheques and Postal Orders should be made payable to the SJIB.
If you wish to make payment by card, please complete the attached SJIB Payment Request form and submit with your application form.

Please Note: Fees are Non Refundable

Applicants applying for this card must have completed a recognised apprenticeship in electrical installations.

Applications may take two to three weeks to process

Office Use Only

SQA/SELECT	C+G	EAL	LCL	CompEx	ECITB	SBS	BPEC	H+S	Fee	Apl
Items Missing										

Qualifications

Tick the course(s) you have completed below and include copies of the certificates with your application. The SJIB will then add your qualifications to your ECS Card.

**Please note, anything prior to the 17th edition will not be included on your ECS Card.*

- SQA [SELECT] Customised Award in Requirements for Electrical Installations
- SQA [SELECT] Customised Award in Initial Verification
- SQA [SELECT] Customised Award in Inspection and Testing, Including Periodic Inspection
- SQA [SELECT] Tailored Award in Design and Verification of Electrical Installations
- City and Guilds Requirements for Electrical Installations BS 7671 (2382)
- City and Guilds Initial Verification and Periodic Inspection & Testing BS 7671 (2391-52)
- City and Guilds Initial and Fundamental Inspection & Testing BS 7671 (2394)
- City and Guilds Periodic Inspection & Testing BS 7671 (2395)
- City and Guilds Design, Erection & Verification BS 7671 (2396)
- EAL Level 3 Award in the Requirements for Electrical Installation BS 7671: June 2008 (2015)
(code: 601/5321/0)
- EAL Level 3 Award in the Requirements for Electrical Installations BS 7671 (2018) (code:
603/3298/0)
- EAL Level 3 Award in the Periodic Inspection, Testing and Certification of Electrical Installation
(code: 600/4338/6)
- EAL Level 3 Award in the Initial Verification and Certification of Electrical Installations (code:
600/4337/4)
- EAL Level 3 Award in Electrical Installation Inspection, Testing, Certification and Reporting
(603/2625/6)
- EAL Level 4 Award in the Design and Verification of Electrical Installations (code: 601/8231/3)
- LCL Level 3 Award in the Requirements for Electrical Installations BS 7671 (601/5665/X)
- LCL Level 3 Award in the Initial Verification and Certification of Electrical Installations BS 7671
(601/5929/7)
- LCL Level 3 Award in the Periodic Inspection, Conditioning Reporting and Certification of Electrical
Installations BS 7671 (601/5903/3)
- LCL Level 3 Award in the Initial Verification, Periodic Inspection Testing, Conditioning Reporting
and Certification of Electrical Installations BS 7671 (601/5928/5)
- LCL Level 3 Award in the Requirements for Electrical Installations BS 7671:2018 9603/3132/x)
- BPEC Level 3 Award in the Requirements for Electrical Installations BS7671 (6033430/7)
- Scottish Building Standards
- CompEx (Ex01-Ex11)
- CompEx (Ex12-Ex12A&B)
- CompEx (Ex 14)
- ECITB's Diploma in Installing Engineering Construction Plant & Systems Small Bore Tubing
Assemblies
- ECITB Technical Tests TSBT (01-04)

You must provide a copy of the certificate(s) from the course(s) you have indicated above along with this application form. Failure to do so will prevent the qualification being added to your ECS Card.

Qualified Supervisor (Optional)

This section is optional and should only be completed if the Applicant is registered as the Qualified Supervisor with SELECT or the NICEIC. There is an additional charge of £14 to add a QS designation.

Qualified Supervisor cards are not transferable to other companies and as such, the company is responsible for paying the fee. If a Qualified Supervisor leaves the company, they can request a replacement card which will state the original expiry date by completing a Replacement / Update application form.

Please enter the Certification Scheme provider you are registered with:

SELECT Qualified Supervisor

NICEIC Qualified Supervisor

Name of Organisation / Company

Company Address

Failure to provide the company name and address will prevent the SJIB from verifying your Qualified Supervisor status and your card will be issued without this information.

If you are not registered as the Qualified Supervisor with either SELECT or the NICEIC and everything else is in order the SJIB will process your application and your new card will make no reference to Qualified Supervisor.

IET Membership

Please enter your IET membership number

Failure to provide your IET Membership Number will prevent the SJIB from verifying your IET Membership and your card will be issued without this information.

Important Information

The SJIB have seen a significant increase in the number of fraudulent certificates and cards and treat this matter very seriously.

In 2000 the SJIB National Board introduced the following rules:

- Any operative who submits forged certificates to the SJIB when applying for their card will have their existing card removed and no further applications will be considered for a period of six years, i.e. the lifetime of two cards.
- An operative who submits a false application may be denied a card for a period of six years.

These rules will be applied if, after a thorough investigation, an individual is found to be in breach of either rule.

Please send your completed application form to:

The SJIB
The Walled Garden
Bush Estate
Midlothian
EH26 0SB

email: grading@sjib.org.uk

Payment (fees are Non-Refundable)

Please enclose payment of:	without QS designation	£24
	with QS designation	£38

Cheques should be made payable to the SJIB.

If you wish to make payment by card, please complete the attached SJIB Payment Request Form and submit with your application form.

Please tick if you require a receipt.

Additional information on grading can be obtained from www.sjib.org.uk or by calling 0131 445 9216
Monday – Thursday 8.30am-5.00pm and Friday 8.30am-2.30pm

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