

#### ECS Health, Safety and Environmental Assessment Application

The SJIB only facilitate and invigilate the ECS Health, Safety and Environmental Assessment on behalf of individuals who are working through Recruitment Agencies, are self-employed or un-employed.

\* Important Note\* – Please visit the SJIB card Portal <u>ECS Card Portal</u> and check the health and safety requirements for the ECS card that you require.

#### **Arrangements**

- Anyone who turns up for an assessment who has not received confirmation from the SJIB will be turned away.
- The assessment will start promptly at the scheduled time and end approximately 30 minutes later. Please allow plenty of time to be seated prior to the start of the assessment. Latecomers will not be admitted
- Please bring photographic proof of identity e.g., Passport, Driving Licence, SJIB Grade (ECS)
   Card. Failure to provide this will result in the assessment being rescheduled.
- You must switch off all communication devices such as mobile phones and pagers before entering the assessment room.
- If, in the opinion of the Invigilator, you act in a manner likely to disrupt the assessment, you will be disqualified and asked to leave.
- During the assessment, you will not be permitted to communicate with other candidates under any circumstances.
- If you finish the assessment before others, you are expected to remain seated and quiet until all
  candidates have completed the assessment.
- If you have learning difficulties, or are unfamiliar or uncomfortable dealing with the assessment, please bring this to the attention of the ECS Administrator when you are booking the assessment and they will make alternative arrangements in a sympathetic and confidential manner.
- When possible, the results will be processed and emailed to candidates within one week.

Please Note: No ECS Card applications will be accepted on the day of the assessment.

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#### **Details of Candidate:**

National Insurance Number		
Full Name		
Address		
Postcode		
Contact Telephone Number		
Email Address		
Occupation		
Unite the Union Membership Number		
Assessment fees:		
Unite the Union Member: £42.00 Non-	Union Member: £54.00 ECS Q&A Study Booklet: £10.00	
Studying before the Assessment is recommended. Click here to access the online ECS Question and Answer booklet, which contains questions and answers you could potentially be asked.		
Please select the payment method you will be using (BACS or Card Payments only):  BACS Card Payment Card Paym		
For BACS Transfers, please use the details below (you must include a reference with your payment):		
Account type: Business Account Name: Scottish Joint Industry Board Sort Code: 824505 Account Number: 10500760 Reference: ECS – Your Name		
Please indicate whether you give permission for us to disclose information in line with our GDPR Privacy Statement (click here to view):  Yes No		
ECS Health, Safety & Environmental Assessment Application Requests can be scanned and emailed to <a href="mailto:ecsapp@sjib.org.uk">ecsapp@sjib.org.uk</a> or posted to address below (ensure correct postage is applied)		
The SJIB The Walled Garden Bush Estate Midlothian EH26 0SB		
Office Use Only		
Date Application received: Assessment Date:		
Confirmation email sent:		

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### ECS Health, Safety and Environmental Assessment Application

## **Payment Request Form**

Please complete in BLOCK CAPITALS and return this Payment Request Form to the SJIB with all corresponding paperwork.

Full Name:	
National Insurance No.	
Payment For:  (eg. SJIB ECS (Grade) Card, ECS HSE Asse	accoment or Penlacement Craft Cortificate)
(eg. 3316 EC3 (Grade) Card, EC3 H3E ASSE	essment of Replacement Grant Gertificate)
Card Type:	
(Visa Debit, Credit, Master	card, Maestro & Switch)
Card Number:	
Valid From:	Expiry Date:
Security Code:	Issue No:
(Last 3 digits on signature strip)	(if applicable)
Name on Card:	
Contact No:	
Billing Address:	
Amount Payable: <b>£</b>	
SJIB use only:	
Authorisation Number:	Date:
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