

No1: Mileage Allowance & Mileage Rate

This information relates to the provisions of the SJIB Handbook and the SJIB National Working Rules, which SELECT endorses as best practice for Members. Information on the SJIB National Working Rules can be found in Section B of the SJIB Handbook, which is available [here](#).

What is Mileage Allowance and Mileage Rate?

Mileage Allowance and Mileage Rate is a monetary value paid to all electrical operatives, apprentices or adult trainees per mile on journeys over 15 miles. This will be paid if:

- They receive Travel Rate and are required to work at a site that is 15 miles or more from shop.
- They receive Shop Rate and transport is not provided free of charge, an operative, apprentice or adult trainee is eligible for Mileage Allowance when required to work 15 miles or more from shop.

What is the difference between Mileage Allowance and Mileage Rate?

- Mileage Allowance applies when a vehicle is not provided by the employer.
- Mileage Rate applies when a vehicle is provided by the employer.

How much do you pay for each?

- Mileage Allowance is paid at £0.22 per mile.
- Mileage Rate is paid at £0.12 per mile.

Current rates and allowances can both be found [here](#).

When does tax apply?

Mileage Allowance (own transport) is exempt from tax, in accordance with a current agreement with the SJIB and HMRC. Tax is applicable for Mileage Rate (transport provided).

How do you calculate Mileage Allowance and Mileage Rate?

The amount received is based on distance. As of 2 January 2023, this is calculated as the fastest distance from shop to site, using the RAC Route Planner. Guidance on this can be found in the SJIB Circular No9, which is available [here](#).

How are the rates decided upon?

All SJIB rates and allowances are negotiated ahead of time by the SJIB signatory parties – i.e. SELECT and Unite the Union – in consultation with industry leaders and our counterparts in England, Ireland and Wales.

Does Mileage Allowance and Mileage Rate apply to return journeys as well?

Yes. The distance applicable on return journeys is from shop to site, so Travel Rate operatives finishing on site would be paid an allowance based on a return to shop rather than a return home.

When does Mileage Allowance and Mileage Rate NOT apply?

Mileage Allowance and Mileage Rate does not apply for travel to and from college. However, travel fares will, and should, be reimbursed to the apprentice or adult trainee. For more details, see Section J of the SJIB Handbook, which is available [here](#).